

St Brigid's Parents & Friends Association

Minutes from Annual General Meeting
February 2016



1. Opening Meeting & Prayer
2. Attending:
3. Apologies: Lisa Youseff, Andrew Richardson, Megan Mackenzie
4. Welcome to new Principal
5. Calls for nominations for P&F positions by Principal
 - i. President: Clare Placek
 - ii. Vice President: Elizabeth Jones
 - iii. Secretary: Sharon Holdsworth
 - iv. Treasurer: Laura Ruiz
 - v. Diocesan Delegate: David Macdonald
 - vi. Sub-committees–
 - a. Maintenance Coordinator: Nat Lawrence, Trent Lawrence
 - b. Clothing Pool Coordinator: Megan Arriaza
 - c. Fundraising Coordinator: Sandra Cesare
6. Business arising from Previous Minutes
 - Technology commitment at last meeting
7. Ex-Officio Reports
 - Principal's Report
 - Transforming our learning environments presentation
 - Energy of leader in me to be redirected
 - 21st century learning: high quality teaching; personalised learning; physical environments that enhance the learning for all students
 - need to meet the students where they are at today
 - collaboration, teacher as facilitator, students create/own their learning, technology and the cloud, generating new knowledge
 - no front to the classroom – active learning environments
 - personalised learning – goes hand-in-hand with change in learning environment: fosters learning rather than teaching; choice, reflection and responsibility
 - research driven decisions
 - parents as partners
 - Vision for 2016:

- Air conditioning of primary classrooms
 - Flexible furniture
 - Walls that are useful to the learning space
 - Remodeling/renovating classrooms
 - Technology to support personalised learning
 - Contemporary learning hub – Library 2017
 - Get a team of teachers and parents together to create a three to five year plan
- AP's Report
 - thank you for the welcome
 - new works completed: shade sails, Chrysalis park
 - welcome to kindergarten
 - all K-6 teachers have begun 'meet and greet' interviews – some problem with the portal – let the office know if anyone has a problem
 - Smart boards removed and Apple TVs installed
 - Thank you to all attendees of the working bee and welcome morning tea
- Father's Ron Report – going to Rome on Friday – very happy with the welcome event on Sunday

8. Committee Member Reports

- President's Report – Clare
 - meeting for Catholic School Parents on 18th March
 - P&F room has been moved
 - Uniform Shop also to be moved
- Treasurers Report – Laura
 - \$40,000 in term deposit due to mature in March
 - approx.. \$7,000 to pay for apple TVs
 - \$5,000 to be paid for chocolates (will make about \$2,000-3,000 profit)
 - \$1,000 to speech assessment for all Kindergarten
 - account hovering around \$42,000 given all of these factors
 - fundraising suggestion (Nat Lawrence) – Performing Arts Showcase evening event – Kathy will take this idea to school leadership team
- Diocesan Delegate Report – David – organizing speaker to talk on a particular topic – will email parents for ideas – suggestion from Elizabeth about contemporary learning environments

9. Sub-Committee Reports

- Fundraising Report

Year	Event / Responsibility	Timing	Contact
Kinder	Kinderlinks	Term 4	Tennille Holgate

			Gary Humphrey
Year 1	Welocme Event	Early Term 1	Michelle Wiggins Lauren Woodcock
Year 2	Mother's Day Stall	Term 2	Nat Lawrence Michelle Atkins
Year 3	Chocolates	Term 1	Clare Placek
Year 4	Father's Day Stall	Term 3	Fiona Musevic Michaela Coulson
Year 5	Disco (Elizabeth, Michelle, Michalela)	Term 2 Term 4	Elizabeth Jones Michelle Atkins Michaela Coulson
Year 6	Year 6 Graduation Bunnings BBQ	Sat 21 st May	Judith Hurley

- Tuckshop Report – Clare
 - Closed on Fridays – only 45 volunteers this year (60 last year)
 - Accounts need to be part of the general accounts – need to be included in audit
- Maintenance Report – Nat
 - Thanks to jobs done in Nat and Trent's absence
 - Thanks for working bee turnout
 - Mowing roster looking good
- Clothing Pool
 - Will be relocated (on next agenda)

10. General Business

- a. Communication system from office to parents i.e. School bag App – overhaul of website to make it more user friendly and using School Bag and twitter for communication alerts – need to be aware of clashing dates – looking at parent Google calendar also – will have user guides and info night
- b. Hand soap in toilets – taps are too difficult to press for Kinder – Nicole will take this to the plumbers – suggestion for hand sanitiser
- c. Mail System for Canteen – broken lock – students not using it effectively – Kathy will get Kevin to look at it – discussion about online ordering system
- d. School Hats (Sharon) – Carolyn to look at Lowes options for better quality hat (has a St Mary's hat to take with her)
- e. St Brigid's Showcase / Eat Street? / future fundraisers
- f. Bins – Kathy says she supports previous decision, although there

could be scope for more recycling bins to educate students about appropriate disposal of waste – Judith suggested a group that have come into Edmund Rice – Green Connect

- g. IPAC experience for students – Nat Lawrence – suggested to be next year due to focus on regenerating learning environments

11. Spending:

- a. Motion to approve cost of air-conditioning for primary classrooms by Elizabeth Jones, seconded by Fiona Musevic.
- b. Motion by Gary Humphrey to get quote for air-conditioning infants classrooms.
- c. Motion by Laura Ruiz to approval for \$25,000 to spend on air-conditioning and wall carpet in primary classrooms. Approved by all.
- d. Proposal by Nicole to fully renovate one classroom to convey the concrete vision.

12. Next meeting: moving of P&F storeroom; Year 6 graduation; disco; school hats; contribution to house mercy project (Michelle Brodnick)