

ST. BRIGID'S P&F Committee Meeting Minutes

Date: Tuesday 21st April, 2015

Meeting Open	ACTION	7:00pm at St Brigid's School Office (with Opening Prayer)
Present		Jennie Werakso, Andrew Astill, Clare Placek, Michelle Atkins, Erin Socratous, David Macdonald, Elizabeth Jones, Laura Ruiz, Martin Carolan, Lisa Youseff
Apologies		Megan McKenzie, Kim Fitzpatrick, Andrew Richardson, Rowan Hefferen, Sharon Holdsworth, Nat Lawrence
Previous Minutes		Previous minutes were accepted.
Business Arising		<p>Business arising included:</p> <ul style="list-style-type: none"> • General Business items must be in the <u>Friday before the meeting</u>. • Mission Statement for St Brigid's P&F was agreed to read: “Enhancing synergistic relationships to support the development of leaders in faith, justice and learning at St. Brigid's.” • Updated version of P&F Handbook obtained from Diocese of Wollongong Parent Forum. • P&F Constitution signed off on by Clare Placek and Jennie Werakso 22/4/15 – to be sent to Rebecca Hill from DOW Parent Forum • The Vision will be discussed further at the next meeting. • Facebook Page to be organized and executed – need to notify parents of this <p>ALL</p> <p>Clare P</p> <ul style="list-style-type: none"> • Welcome BBQ <ul style="list-style-type: none"> - It was agreed a Organiser's Guide to the Welcome BBQ should be put together for the new Kinder year to follow. - Date for Welcome BBQ date will be set in Term 4 the previous year. - A co-ordinator will be allocated this year and a hand over given in advance. <p>Clare P</p> <p>?</p> <p>CP</p> <ul style="list-style-type: none"> • Easter Chocolates <ul style="list-style-type: none"> - 28 families are still to return money – email went out chasing this 21/4/15. - It was noted that 28 is a big number – interesting to see where the 28 come from ie: predominantly one year in particular or spread across various years. - Invoice to pay chocolates has not yet been seen – Clare to chase Ainsley. - More notice is required for parents that chocolates will be coming. - A notice to be included in Newsletter at end of year and also announcement made at KinderLinks Day. - Chocolates to be ordered first 2 weeks of Term 1 and sent out in Week 3 or 4 giving the remainder of the term to sell and have money returned. • Mother's Day Stall – Friday 8 May <ul style="list-style-type: none"> - Gifts ordered, delivered, invoice paid. - Year 2 will co-ordinate – an email has gone out to parents in Yr 2 asking for helpers. • Father's Day stall

		<ul style="list-style-type: none"> • WHS – We are all responsible for WHS so if any aren't sees an issue please let the office know. • Confirmation - session begin this Thursday evening in our hall. •
Assistant Principal's Report		<ul style="list-style-type: none"> • ICAS – (Years 5 & 6 to participate) • NAPLAN – 13 – 15 May balance of account is \$2240.77
Treasurer's Report		<ul style="list-style-type: none"> • Current balance of account is approx.. \$28,000 – chocolate money still needs to come out of this. • It was decided language classes are not viable unless they are consistent, which isn't possible due to funds and curriculum. • School Banking is on the increase. Laura reminded everyone there is a rewards system by way of tokens which you can win prizes and this should be highlighted somewhere.
Diocesan Delegate Report		<ul style="list-style-type: none"> • David reported that the role of Diocesan delegate is being phased out, however David will remain as the St. Brigid's contact. • This role should be more proactive with suggestions made so we can get the most benefit.
Fundraising Report	CP	<ul style="list-style-type: none"> • A fundraising co-ordinator is required. Clare to approach Rowen and Megs Ryan
Tuckshop Report		<ul style="list-style-type: none"> • A profit of \$818 was made for Term 1. • Clare to attend the Canteen Network meeting on 28/5. • \$500 grant up for grabs for greening up the menu – application completed • Patty's pies now on board for pies and sausage rolls after Betta Maid disaster.
Maintenane Report	NL	<ul style="list-style-type: none"> • Nat has tried to contact the concreter for Traveller's path with no success. Will keep trying. • Hedging will be done this weekend.
Clothing Pool	?	<ul style="list-style-type: none"> • Email to be sent out in newsletter asking for winter uniforms.
General Business	MM Yr4	<ul style="list-style-type: none"> • Bunnings BBQ – Sunday 17 May – YR 6 Megan McKenzie organizing – more helpers required!!!! • Kids's Disco – Yr 4 to organize - Date set for Friday 19 June - K – 2 5pm-6.30pm / Yrs 3-6 6.30pm – 8pm • Email to be re-sent by school regarding availability of Entertainment Book.
Meeting Closed		<ul style="list-style-type: none"> • 9pm
Next Meeting		<ul style="list-style-type: none"> • Tuesday 12th May 7pm school Hall